

Cooking Matters Host Agency Application



Thank you for your interest in offering Cooking Matters to your students/clients! Cooking Matters is a national program of Share Our Strength that empowers participants to choose and prepare tasty, healthy, and affordable meals in a fun and interactive classroom setting.

To ensure the success of each Cooking Matters (CM) course series, we rely upon strong community collaborations. We offer our courses in partnership with schools and community agencies in order to reach participants at locations that are familiar and accessible to them.

There are many resources that are needed in order to operate a Cooking Matters course: funding, instructors, instructor training, teaching space, food, equipment, office supplies, grocery shopping and delivery, course evaluation, supplies and facilities coordination, classroom management, and participant transportation and/or childcare when necessary. Cooking Matters courses are successful when The Idaho Foodbank and the applying Host Site/Host Agency share the responsibility of providing these resources.

In order to be considered as a Host Site/Host Agency for a Cooking Matters course, please read the New Agency Info Packet, and contact the CM coordinator with any questions you may have. Once you have reviewed the information packet, please complete and submit this application.



Contact Information

Organization Name

Date

Street Address

City

State

Zip

Primary Contact Person

Job title

Phone Number

Fax number

E-mail

Organizational Information

1. How do you classify your organization? (i.e., School, Church, Community Center, Wellness Center, Housing Development, Food Pantry etc.)

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▪ Yes ▪ No

Course Organization9. Preferred Class Day: **M** **T** **W** **Th** **F** **S** **Su**

Preferred Class Time (each session is 2 hours): _____ am / pm

Preferred Class Start Date: _____

10. Which Cooking Matters course(s) might your agency be interested in hosting? (select all that apply)

_____ Adults

_____ Teens

_____ Adults (Spanish)

_____ Adults with Diabetes

_____ Parents of Preschoolers

_____ Adults with HIV/AIDS

_____ Families (parent and child together)

_____ Child Care Professionals

_____ Families (Spanish)

_____ Kids

11. What will be your primary method for recruiting class participants?

• Agency Referral • Flyers • Phone Calls • Mailings • Newsletter • Other: _____

12. Cooking Matters is not a drop-in program. Each class session is progressive and part of a complete course, and participants are expected to attend each of the 6 course sessions. What steps will you take to ensure that participants understand the importance of regular attendance?

13. Does your agency currently receive grant funds, corporate sponsorships, and/or donations from individuals to fund nutrition education? • Yes • No

Resource Assessment:

Cooking Matters courses are successful when host agencies are able to support the resources needed for class operation. Which of the following is your school/agency able to provide? (check all that apply):

- _____ **Funds for grocery purchases.** The amount that we are able to contribute is: \$_____ (*note: the cost of groceries for Kids courses is approximately \$20 per participant for the 6-week course, and for Adults courses the cost is approximately \$50 per participant for the 6-week course.*)
- _____ Child care for children of the class participants
- _____ Transportation for participants to attend the course
- _____ Transportation for participants to attend the grocery store challenge (Week 5 of 6-week class)
- _____ Weekly supply of bottled or other drinking water
- _____ Kitchen equipment to use during each class session: large pots and pans, graters, mixing bowls, chef's knives, cutting boards, vegetable peelers, spatulas, cooking/stirring spoons, can openers
- _____ Consumables (bowls/plates/cups/cutlery, disposable aprons, soap, sponges, paper towels)
- _____ Washable bowls/plates/cups/cutlery
- _____ Office supplies (name tags, pens, markers, tape)
- _____ Linens and laundry service (aprons and towels used during each class session)
- _____ Gifts for class graduates (i.e. - basic kitchen utensils/equipment, grocery store gift card)
- _____ Translator
- _____ One or more staff to help teach the course
- _____ Staff to shop for the weekly groceries

Thank you for taking the time to complete this application. Please submit to:

Upon receipt of your application, we will contact you within 7 days to discuss partnership.

For office use only

Date Application Received:
Date reviewed:
Reviewed by:
Recommendation/Next Steps: