



Job Description

Job Title: Driver II (Class A CDL) – Day Shift/Home Nightly
Classification: Full-Time, Non-Exempt
Department: Operations
Reports to: SW Idaho Distribution Manager
Location: Meridian, ID
How to Apply: <https://idahofoodbank.org/about/employment/>

Job Summary:

The Driver II plays a vital dual role in daily supply chain operations and community food distribution across Idaho. This position is responsible for the safe, timely transport of inventory — delivering essential supplies to partner agencies and collecting donations from local donors. As a primary face of the organization, this role builds positive relationships with donors and community partners while strictly upholding commercial driving regulations, ServSafe food safety protocols, and cold-storage safety standards. Come join a great team serving an important mission with good pay and benefits!

Principle Duties and Responsibilities:

- Demonstrate ability to safely drive and operate a semi-truck/trailer.
- Safe pick-up and delivery of local and extended orders &/or donations using tractor trailer.
- Assist Warehouse Coordinator with training other IFB staff in best practice methods for vehicle and equipment safety.
- Maintain all current licenses, certificates, and medical cards in accordance with State and Federal mandated requirements.
- Secondary driver for timely execution of product pick-up and delivery from program partners and agencies.
- Complete and perform accurate follow-through on documentation for shipping, receiving, unloading, and warehousing of product.
- Perform cleaning & light maintenance on all vehicles and equipment. Maintain accurate records of vehicle operations and maintenance on a daily basis.
- Prepare truck/route for next day's business including refueling, maintenance checks, cleaning refer box, and equipment. Weekly cleaning and disinfecting of vehicles and equipment.
- Work with other team members in a cooperative and supportive way. Providing assistance and fill-in coverage for other positions.
- Assist in maintaining an orderly and sanitary warehouse in accordance with AIB standards.
- Load and offload company vehicles as required. Exercise safe lifting practices.
- Maintain rapport with donors and their employees to foster continued support and a professional working relationship.
- Inspect product donations to ensure that safety and sanitation standards are met.
- Maintain ServSafe certification; commit to adhering to principles and practices of food safety
- Commit to follow all safety policies and health rules, programs and procedures, to report all unsafe acts, environment or behaviors immediately and to always report safety issues, incidents or accidents immediately.
- Perform other duties as assigned.

Knowledge, Skills and Abilities Required:

- **Class A CDL** driver's license with minimum of 5 years professional truck driving experience, preferably in a food-related environment
- Requires High School Diploma
- Must be a defensive driver with a current DMV printout with no moving violations.
- Ability to drive a box truck, automatic and standard vehicles, operate standard warehouse equipment and demonstrated ability in maintenance and basic repair of delivery equipment.
- Ability to safely operate all types of warehouse equipment, including, but not limited to, pallet jacks, forklifts, and dock levelers.
- Must have a forklift certification.
- Strong commitment to safe work practices, particularly road/vehicle safety
- Ability to safely lift items weighing 20-100 pounds occasionally, and up to 50 pounds frequently using safe lifting techniques.
- Up to 2/3 of the time: walk, sit, squat, bend, twist, and reach at various heights above and below shoulder level.
- Up to 1/3 of the time: push or pull; lift large, heavy, awkward objects while maneuvering in a confined space.
- Work inside freezers and coolers with a temperature of -10 to 38 degrees F.
- Strong commitment to quality record keeping, customer service, and operational efficiency without shortcutting processes.
- Proficient in Microsoft office procedures
- Ability to work well with other staff and to relate to donors and agency representatives. Speak to customers with poise, voice control, and confidence imparting information in a clear and understanding manner.
- Ability to work steadily and independently with minimum supervision and to follow standardized procedures. Strong problem-solving capability and ability to follow detailed instructions

Employment Requirement

- Negative Drug Screen
- Successful Background Clearance

Organizational Culture

At The Idaho Foodbank, we live our core values of **Belonging, Commitment, and Collaboration**. We're driven by our mission to nourish, educate, and advocate for food-secure communities. We believe every team member plays a vital, daily role in our mission.

Equal Opportunity Employer

The Idaho Foodbank is an Equal Opportunity Employer committed to fostering a welcoming and supportive workplace. We strive to create an environment where all employees and those we serve feel valued, respected, and empowered to reach their full potential. Our hiring and workplace practices are rooted in merit, fairness, and belonging.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, age, national origin, disability, protected veteran status, gender identity, or any other factor protected by applicable federal, state, or local laws.